

## GFDA BOARD OF DIRECTORS MEETING MINUTES

Thursday, September 6, 2018 8:00 – 10:00 AM Great Falls College MSU, Heritage Hall

**Board Members:** Anthony Aretz, Joe Briggs, Jacque Burchard, Mark Cappis, Rebecca Engum, Shane Etwiler, Collette Hanson, Heidi Hockett, Brian Hoven, Tammy Lacey, Glenn Lambert, Ted Lewis, Mark Macek, Errol Rice, Casey Schreiner, Len Watkins, Nate Weisenburger

**Staff:** Jolene Schalper, Shannon Clancy, Jill Kuntz, Tyler Menzel, Teresa Schreiner, and Barnett Sporkin-Morrison

**Visitors:** Jane Weber, Joan Redeen, Chuck Anderson, Lew Card

- 8:01 1. Introductions & Distribute Copies of New Strategic Plan
- 8:03 2. Consent Agenda – Len Watkins
- 1) Accept excused absences: Steven King, Dianne Meinhardt, Brad Newcomb, Marilyn Parker, Travis Neil, Tristen Dodd, and Tim Peterson.
  - 2) Approve minutes of 8/2/18 Board meeting. **ACTION TAKEN: Motion to approve consent agenda. Seconded. No discussion. Motion passed.**
- 8:06 3. Business Development & Pipeline Report – Jolene Schalper  
Update on business development efforts and active pipeline.
- 8:11 4. Additional Executive Committee Appointments – Len Watkins  
Approve/disapprove additional Directors to Executive Committee for FY19.  
Information Technology Chair – Heidi Hockett  
Investment Co-Chairs – Ted Lewis  
**ACTION TAKEN: Motion to approve additional Directors to Executive Committee for FY19. Seconded. No discussion. Motion passed.**
- 8:13 5. Business Development Plan – Jolene Schalper  
Discuss and approve/disapprove Business Development Plan for FY 2019. **ACTION TAKEN: Motion to approve additional Business Development Plan for FY 2019. Seconded. Discussion ensued. Motion passed.**
- 8:26 6. Membership Policy – Teresa Schreiner  
Approve/disapprove updates to GFDA Membership Policy.
- 8:55 7. Downtown Business Improvement District – Joan Redeen  
Presentation on key achievements of downtown Business Improvement District and case for renewal of the District.
- 8:41 8. Committees & Task Forces
- 1) Executive Committee - Len Watkins
  - 2) Investment – Teresa Schreiner  
Status of re-investment commitments and new investors.

Approved 10/4/2018

- 3) Finance – Errol Rice  
Financial highlights.
- 4) Loan – Travis Neal & Jill Kuntz  
Loan portfolio report.
- 5) High Plains Financial – Len Watkins & Jill Kuntz  
Update on affiliate.
- 6) Great Falls AgriTech Park – Glenn Lambert  
Update on Park development.
- 7) Brownfield – Tim Peterson  
Update on Brownfield redevelopment efforts.

9:16 9. Looking Forward – Shannon Clancy  
Upcoming events.

9:17 10. Public Comment – Len Watkins  
Opportunity for public comment.