

**GFDA EXECUTIVE COMMITTEE MEETING MINUTES**

**Friday, October 18, 2019**

**8:00 AM**

**GFDA Office**

The Portage Building at West Bank Landing 405  
3rd Street NW, Suite 203, Great Falls

**Committee Members:** Mark Macek, Ted Lewis, Travis Neil, Errol Rice, Nate Weisenburger, Tim Peterson

**Staff:** Jolene Schalper, Jana Williams, Tyler Menzales, Teresa Schreiner

*Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.*

8:00 1. Consent Agenda – Len Watkins

1. Accept excused absences: Heidi Hockett, Dianne Meinhardt, Ron Nelson, Joe Briggs, Mark Cappis, Rebecca Engum. **ACTION: Motion to accept excused absences. Seconded. Motion carries.**
2. Approve/disapprove minutes of the 9/20/19 Executive Committee meeting. **ACTION: Motion to approve minutes of the 9/20/19 Executive Committee meeting. Seconded. Motion carries.**

8:05 2. Financial – Mark Macek & Jana Williams

Review draft FY 2019 tax return form 990.

Review September Financial Report.

8:15 3. Investment – Ted Lewis & Teresa Schreiner

Discuss status of investment efforts and new Investment Committee.

8:20 4. Brownfield – Tim Peterson & Lillian Sunwall

Approve/disapprove new brownfield assessments as recommended by Brownfields Advisory Committee. No action or discussion.

8:25 5. Web Site & Digital Marketing – Tyler Menzales & Jolene Schalper

Update on web and digital business development efforts.

8:40 6. Public Comment – Len Watkins

Opportunity for public comment.

8:45 7. President/CEO Performance – Len Watkins

- A) Approve/disapprove going into executive session for Executive Committee discussion. **ACTION TAKEN: Motion to approve going into executive session for Executive Committee discussion. Seconded. Motion Carries.**
- B) After executive session, take action as desired by Committee **ACTION TAKEN: Motion to approve retroactive 1.9% inflationary raise consistent with GFDA staff (retroactive to 7/1/19). Seconded. Motion Carries. Motion to approve Inflationary car allowance. Seconded. Motion Carries.**