GFDA EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, July 21, 2021 8:00 AM  Springhill Suites Meeting Room
Great Falls, MT

IN PERSON MEETING with Zoom Option

Meeting ID: 838 6790 8102
Passcode: 018919

See complete Zoom login info below.

Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.

Executive Committee Members Present: Mark Cappis, Rebecca Engum, Joe Briggs, Mark Macek, Errol Rice, Ted Lewis, Len Watkins, Heidi Hockett

GFDA Staff Members Present: Brett Doney, Jolene Schalper, Soren Chargois Ebbasi, Lillian Sunwall, Jana Williams, Jill Kohles, Tyler Menzaless, Jake Clark, Rustin Lippincott, Staci Campbell

Guests: Bobbi Berkhof, Melissa Soldano

8:00  1. Consent Agenda – Mark Macek
      1. Accept excused absences: Eric Hinebauch, Ron Nelson, Nate Weisenberger, Forrest Ehlinger
      2. Approve/disapprove minutes of the 6/16/21 Executive Committee meeting and 6/18/21 and 6/28/21 email votes.
      ACTION TAKEN: Motion to approve minutes of the 6/16/21 Executive Committee meeting. Motion accepted. Seconded. Motion carries.

8:05  2. Employee Handbook – Brett Doney & Roberta Berkhof
      NO ACTION TAKEN

8:20  3. Contract Approvals – Brett Doney
      Approve/disapprove authorizing President/CEO to execute contract(s).
      • PTAC annual extension
      • 2022 Great Falls Livability magazine advertising
      ACTION TAKEN: Motion to approve President/CEO to execute above contracts. Motion accepted. Seconded. Motion carries.

8:25  4. Grant, Loan & Other Applications – Brett Doney
      Review and approve/disapprove grant, loan and other applications.

8:25  5. Brownfield – Eric Hinebauch & Lillian Sunwall
      Approve/disapprove new brownfield assessment(s) as recommended by Brownfields Advisory Committee.
      ACTION TAKEN: Motion to approve President/CEO to approve Batz Building brownfield assessment. Motion accepted. Seconded. Motion carries.

8:30  6. AgriTech Park – Brett Doney & Kraig Kosena
      Discuss results of AgriTech Park appraisal.
      Discuss EDA application, potential lot sale and option agreement.

8:45  7. Loan Portfolio – Rebecca Engum and Jill Kohles
      Review June Loan Portfolio Report.

8:50  8. Financial – Mark Cappis & Jana Williams

      Pre-audit discussion with auditors.

      Discuss status of investment efforts. Approve/disapprove any investor pledge charge-off(s).

9:20  10. CEO Report – Brett Doney

9:20  11. Public Comment – Mark Macek
      Opportunity for public comment.

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