

## GFDA EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, September 15, 2021

IN PERSON MEETING with Zoom Option

8:00 AM AE2S Conference Room

Great Falls, MT

Meeting ID: 829 1569 1098

Passcode: 702180

See complete Zoom login info below

*Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.*

Executive committee members present: Mark Macek, Len Watkins, Mark Cappis, Ted Lewis, Joe Briggs, Eric Hinebauch, Forrest Ehlinger, Errol Rice, Ron Nelson

Staff present: Brett Doney, Jenn Gallmeier, Jill Kohles, Jolene Schalper, Tyler Menzales, Shannon Clancy, Soren Chargois-Ebbasi

- 8:00 1. Consent Agenda – Mark Macek
1. Accept excused absences: Rebecca Engum  
**ACTION TAKEN: Motion to approve excused absences. Motion accepted. Seconded. None opposed. Motion carries.**
  2. Approve/disapprove minutes of the 8/18/21 Executive Committee meeting.  
**ACTION TAKEN: Motion to approve minutes from 8/18/21 meeting. Motion accepted. Seconded. None opposed. Motion carries.**
- 8:05 2. Strategic Planning Consultants – Brett Doney  
Meet and greet with strategic planning consultants Dean Barber, Barry Albrecht & Christine Rambo.
- 8:20 3. Possible SBDC Expansion – Brett Doney  
Discuss possible expansion of Small Business Development Center in partnership with Snowy Mountain Development Corporation. Take action as desired by Committee.
- 8:25 4. New Task Forces – Brett Doney  
Discuss creation of two new task forces: Housing Development and Industrial Spaces. Take action as desired by Committee.
- 8:30 5. Contract Approvals – Brett Doney  
Approve/disapprove authorizing President/CEO to execute contract(s).
- Web design and social media consultants.  
**ACTION TAKEN: Motion to authorize President/CEO to approve web design and social media consultants. Motion accepted. Seconded. None opposed. Motion carries.**
  - Housing Market Demand consultant.  
**ACTION TAKEN: Motion to authorize President/CEO to approve Housing Market Demand consultant. Motion accepted. Seconded. None opposed. Motion carries.**
- 8:35 6. Grant, Loan & Other Applications – Brett Doney  
Review and approve/disapprove grant, loan and other applications.

- 8:40 7. Brownfield – Eric Hinebauch & Lillian Sunwall  
Approve/disapprove new brownfield assessment(s) as recommended by Brownfields Advisory Committee.  
**ACTION TAKEN: Motion to approve brownfield assessment as recommended by Brownfields Advisory Committee for Phase 2 for Habitat for Humanity for estimated \$25,000. Motion accepted. Seconded. None opposed. Motion carries.**
- 8:45 8. AgriTech Park – Nate Weisenburger & Brett Doney  
Confirm CEO’s authorization of due diligence contracts.  
  
Discuss EDA application, potential lot sales, and option agreements. Take action as desired by Committee.
- 8:55 9. Loan Portfolio – Rebecca Engum and Jill Kohles  
Review August Loan Portfolio Report.
- 9:00 10. Financial – Mark Cappis & Jana Williams  
Review August Financial Report.
- 9:05 11. Investment – Ted Lewis & Jenn Gallmeier  
Discuss status of investment efforts. Approve/disapprove any investor pledge charge-off(s).
- 9:10 12. CEO Report – Brett Doney
- 9:15 13. Public Comment – Mark Macek  
Opportunity for public comment.

**Complete Zoom Login Info**

Topic: GFDA Executive Committee Meeting  
Time: Sep 15, 2021 08:00 AM Mountain Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82915691098?pwd=eFFMa09tWU9hOG52WTZDQjRJOTFpdz09>

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