GFDA EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, September 15, 2021
8:00 AM AE2S Conference Room
Great Falls, MT
IN PERSON MEETING with Zoom Option

Meeting ID: 829 1569 1098
Passcode: 702180
See complete Zoom login info below

Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.

Executive committee members present: Mark Macek, Len Watkins, Mark Cappis, Ted Lewis, Joe Briggs, Eric Hinebauch, Forrest Ehlinger, Errol Rice, Ron Nelson

Staff present: Brett Doney, Jenn Gallmeier, Jill Kohles, Jolene Schalper, Tyler Menzales, Shannon Clancy, Soren Chargois-Ebbasi

8:00 1. Consent Agenda – Mark Macek
   1. Accept excused absences: Rebecca Engum
      ACTION TAKEN: Motion to approve excused absences. Motion accepted. Seconded. None opposed. Motion carries.
   2. Approve/disapprove minutes of the 8/18/21 Executive Committee meeting.
      ACTION TAKEN: Motion to approve minutes from 8/18/21 meeting. Motion accepted. Seconded. None opposed. Motion carries.

8:05 2. Strategic Planning Consultants – Brett Doney
     Meet and greet with strategic planning consultants Dean Barber, Barry Albrecht & Christine Rambo.

8:20 3. Possible SBDC Expansion – Brett Doney
     Discuss possible expansion of Small Business Development Center in partnership with Snowy Mountain Development Corporation. Take action as desired by Committee.

8:25 4. New Task Forces – Brett Doney
     Discuss creation of two new task forces: Housing Development and Industrial Spaces. Take action as desired by Committee.

8:30 5. Contract Approvals – Brett Doney
     Approve/disapprove authorizing President/CEO to execute contract(s).
        • Web design and social media consultants.
          ACTION TAKEN: Motion to authorize President/CEO to approve web design and social media consultants. Motion accepted. Seconded. None opposed. Motion carries.
        • Housing Market Demand consultant.
          ACTION TAKEN: Motion to authorize President/CEO to approve Housing Market Demand consultant. Motion accepted. Seconded. None opposed. Motion carries.

8:35 6. Grant, Loan & Other Applications – Brett Doney
     Review and approve/disapprove grant, loan and other applications.
7. Brownfield – Eric Hinebauch & Lillian Sunwall
Approve/disapprove new brownfield assessment(s) as recommended by Brownfields Advisory Committee.

**ACTION TAKEN:** Motion to approve brownfield assessment as recommended by Brownfields Advisory Committee for Phase 2 for Habitat for Humanity for estimated $25,000. Motion accepted. Seconded. None opposed. Motion carries.

8.45 8. AgriTech Park – Nate Weisenburger & Brett Doney
Confirm CEO’s authorization of due diligence contracts.

Discuss EDA application, potential lot sales, and option agreements. Take action as desired by Committee.

8:55 9. Loan Portfolio – Rebecca Engum and Jill Kohles
Review August Loan Portfolio Report.

9:00 10. Financial – Mark Cappis & Jana Williams

9:05 11. Investment – Ted Lewis & Jenn Gallmeier
Discuss status of investment efforts. Approve/disapprove any investor pledge charge-off(s).

9:10 12. CEO Report – Brett Doney

9:15 13. Public Comment – Mark Macek
Opportunity for public comment.

**Complete Zoom Login Info**
Topic: GFDA Executive Committee Meeting
Time: Sep 15, 2021 08:00 AM Mountain Time (US and Canada)

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