The Impact of Change: A SAM.gov Transition Overview

Presented by Shannon Clancy
Government Contracting Advisor
March 17, 2022
AGENDA:

• How the registration process has changed

• What to expect if you’re not linked to your workspace

• Impact of transition

• Benefits of change
What is a Unique Entity Identifier?
April 3, 2022

• Duns Number is a 9-digit numeric value and is currently the authoritative identifier.

• DUNS is currently available in IAE systems and SAM.gov

• Unique Entity ID (SAM) is currently available in SAM.gov but not the authoritative.

April 4, 2022

• UEI (SAM) is a 12-digit alphanumerical value and will be the authoritative identifier.

• DUNS Number will not be available in IAE Systems.

• DUNS will not be available in SAM.gov.
Integrated Award Environment (IAE):

**Entity Information** - SAM
System for Award Management

**Contract Opportunities** - FBO

**Wage Determination** - WDOL

**Assistance Listings** - CFDA

**Contract Data** - FPDS

**Past Performance** - CPARS, PPIRS and FAPIIS

**Sub-Award Reporting Data** - eSRS
What happens to the DUNS Number?
DUNS:

• DUNS number is going away

• DUNS numbers never expires

• Request a DUNS number
  • https://www.dnb.com/duns-number/get-a-duns.html

• Lookup a DUNS number
  • https://www.dnb.com/duns-number/lookup.html
How has the registration process changed?
Registration 1:

The Official U.S. Government System for:
- Contract Opportunities (was fbo.gov)
- Contract Data (Reports ONLY from fpds.gov)
- Wage Determinations (was wdbol.gov)
- Federal Hierarchy
  - Departments and Subtiers
- Assistance Listings (was cfda.gov)
- Entity Information
  - Entity Registrations, Disaster Response Registry, Entity UEI and Exclusions
- Entity Reporting
  - SCR and Bio-Preferred Reporting

 Already know what you want to find?

- Select Domain... e.g. 1606N020Q02

OMB Procurement Gateway
Official U.S. Government Website
100% Free

Register Your Entity or Get a Unique Entity ID
Register your entity or get a Unique Entity ID to get started doing business with the federal government.

- Get Started
- Renew Entity
- Check Registration Status

GROW Great Falls
MONTANA PTAC
Personal, timely advice on contracting with the government.
Registration 2:

Getting Started with Registration

This is the official U.S. government website for entity registration. Entity registration is FREE.

Before You Get Started

Before you start your registration, there are a few steps you must complete first. Review these steps to help ensure you set aside enough time to complete your registration.

1. Request a DUNS Number
2. Prepare Your Data
3. Get a Login.gov Account
4. Submit and Finish

Register Your Entity

Register your entity to get started doing business with the federal government.

- Get Started
- Renew Entity
- Check Registration Status

Already Registered?

- Managing your entity registration
- Managing users and roles (non-federal users)
**Registration 3:**

**sam.gov** is using Login.gov to allow you to sign in to your account safely and securely.

**Create your account**

Enter your email address

Select your email language preference
- English (default)
- Español
- Français

I read and accept the Login.gov [Rules of Use](#)

Sign in

Create an account

Submit
Workspace 4:

Entity Management
What do I need for registration?

Entity Registration

<table>
<thead>
<tr>
<th>Status</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTIVE</td>
<td>0</td>
</tr>
<tr>
<td>DRAFT</td>
<td>0</td>
</tr>
<tr>
<td>WORK IN PROGRESS</td>
<td>0</td>
</tr>
<tr>
<td>SUBMITTED</td>
<td>0</td>
</tr>
</tbody>
</table>

Next Update Due: | Due in Next 30 days: 0 Entity Registrations

Unique Entity ID

<table>
<thead>
<tr>
<th>Status</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTIVE</td>
<td>0</td>
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<td>0</td>
</tr>
</tbody>
</table>

Entity Management
What do I need for registration?

Entities

<table>
<thead>
<tr>
<th>Status</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTIVE</td>
<td>3</td>
</tr>
<tr>
<td>DRAFT</td>
<td>0</td>
</tr>
<tr>
<td>WORK IN PROGRESS</td>
<td>0</td>
</tr>
<tr>
<td>SUBMITTED</td>
<td>0</td>
</tr>
<tr>
<td>ID ASSIGNED</td>
<td>0</td>
</tr>
</tbody>
</table>

Next Update Due: **Jul 12, 2022** | Due in Next 30 days: 0 Entities
Get Started

Register Entity

An entity registration allows you to bid on government contracts and apply for federal assistance. As part of entity registration, we will assign you a Unique Entity ID (SAM).

Comprehensive and current entity information is an essential part of the federal award process. It is important to prepare your information and allow sufficient time to understand and accurately complete your registration. You only need to complete and manage it here to remain eligible for federal awards.

You must renew your registration every 365 days for it to remain active.

Get Unique Entity ID (SAM)

If you only conduct certain types of transactions, such as reporting as a sub-awardee, you may not need to complete an entity registration. Your entity may only need a Unique Entity Identifier.

You can get a Unique Entity ID (SAM) for your organization without having to complete a full entity registration.
Purpose of Registration

An entity within the SAM system includes prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any federal government agencies desiring to do business with the government.

What type of entity are you registering?

- [ ] Business or Organization
- [ ] U.S. State Government
- [ ] U.S. Local Government
- [ ] Tribal Government
- [ ] Foreign Government

Why are you registering this entity to do business with the U.S. government?

- [ ] I want to be able to bid on federal contracts or other procurement opportunities. I also want to be able to apply for grants, loans, and other financial assistance programs.
- [ ] I only want to apply for federal assistance opportunities like grants, loans, and other financial assistance programs.
### Confirm Purpose of Registration

Based on the answers you provided on the previous page, you must complete the following entity registration sections:

<table>
<thead>
<tr>
<th>Purpose of Registration</th>
<th>Change Purpose of Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL AWARDS</td>
<td></td>
</tr>
</tbody>
</table>

**1. Unique Entity ID**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation

**2. Core Data**

Core Data includes, but is not limited to: an entity's DUNS and/or DoDAAC name, address, CAGE or NCAGE code, TIN or EIN number, general information, financial information, and details about any proceedings in which the entity may currently be involved.

**3. Assertions**

“**All Awards**” only

Documents self-assertions from each entity. Includes, but is not limited to, data about the types of goods and services the entity provides, the entity size, optional Electronic Data Interchange (EDI), and disaster relief data.

**4. FAR and DFARS*5 Representations & Certifications**

“**All Awards**” only

Documents an entity’s representations and certifications related to their small business status, responses to commonly used Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) provisions/kauses, and Architect-Engineer Responses (SF330) Part II.

**5. Points of Contact**

The entity will be asked to provide contact information for any mandatory POC based on the information they provided during the registration process. Includes, but is not limited to, accounts receivable, electronic business, and government business.

If you want to obtain federal contract awards, you must complete all four sections of the registration: Core Data, Assertions, Representations & Certifications (Reps & Certs), and Points of Contact (POCs). This is required by the Federal Acquisition Regulation (FAR) in FAR 52.204-7 System for Award Management.

If you are only interested in federal assistance opportunities, such as grants and loans, you must complete three sections of the registration: Core Data, Representations & Certifications (Reps & Certs), and POCs. If you decide later to pursue federal contract awards, you must update your SAM registration to change your purpose of registration and complete all four sections.

As of February 2, 2018, all entities registering for All Awards or Federal Assistance Only, will be required to review the Financial Assistance Representations and Certifications. These are a common set of certifications and representations required by Federal statutes or regulations in accordance with grants guidance under Title 2 of the Code of Federal Regulations. If you intend to apply for or are a recipient of a Federal grant or agreement, you must agree to the grants certifications and representations in the Representations & Certifications section of your entity registration.

[Previous] [Cancel] [Next]
Registration 8:

**Gather Your Information**

**U.S. Registrants:**
- **Entity Details:**
  - Legal Business Name
  - Physical Address
  - Date of Incorporation (if applicable)
  - State of Incorporation (if applicable)
- **Taxpayer Information:**
  - Taxpayer Identification Number (TIN)
  - Taxpayer Name
  - Review your tax documents from the IRS (such as a 1099 or W-2 form) to find your Taxpayer Information.
- **Banking Information:**
  - Routing Number
  - Account Number
  - Account Type - checking or savings, to set up Electronic Funds Transfer (EFT).

**International Registrants:**
- **Entity Details:**
  - Legal Business Name
  - Physical Address
- **Taxpayer Information:**
  - Taxpayer Identification Number (TIN)
  - Taxpayer Name
  - Review your tax documents from the IRS (such as a 1099 or W-2 form) to find your Taxpayer Information.
- **Banking Information:**
  - Routing Number
  - Account Number
  - Account Type - checking or savings, to set up Electronic Funds Transfer (EFT).
- **NCAGE Code:**
  - NATO Commercial And Government Entity (NCAGE) Code from the NATO Support and Procurement Agency (NSPA), if you don’t already have one, you may request an NCAGE Code online for FREE from NSPA.

**Notes:**
Entity Administrators and/or Entity Registration Representatives are responsible for ensuring the accuracy of an entity registration in SAM. An entity registration must be renewed every 365 days in order to remain active and will expire if it is not updated in a timely manner. An expired registration may affect the ability to do business with the Federal government.
Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

- DUNS: Unique Entity ID
- Legal Business Name
- Physical Address
- Country
- Street Address 1
- Street Address 2 (Optional)
- ZIP Code (+4)
- City
- State

Cancel | Help | Next
Registration 10:

Validate Information

The information you provided matches the following entity:

YOU ENTERED:

US TEST COMPANY 849

DUNS UNIQUE ENTITY ID:
382611881

PHYSICAL ADDRESS
3681 CORPORATE PARKWAY
CENTER VALLEY, PA 18034
US

WE FOUND THE FOLLOWING MATCH:

US TEST COMPANY 849

DUNS UNIQUE ENTITY ID:
382611881

PHYSICAL ADDRESS
3681 CORPORATE PKWY
CENTER VALLEY, PA 18034-8232
US

Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

No Match Found

We were unable to find a match for the information you entered. Please check your DUNS number, Legal Business Name, and Physical Address to be sure they are accurate then try to validate information again. If you are unable to match your information, please contact Dun & Bradstreet.

Go to Dun & Bradstreet
Registration 11:

You have completed validation. Select Request UEI to be assigned a Unique Entity ID.

**VERIFIED MATCH:**

**US TEST COMPANY 549**

- Public

- DUNS: UNIQUE ENTITY ID: 362261773

- PHYSICAL ADDRESS:
  3501 CORPORATE PKWY
  CENTER VALLEY, PA 18034
  US

Before requesting your UEI, please certify that you are authorized to conduct transactions under penalty of law to reduce the likelihood of unauthorized transactions conducted for my entity. Then select Request UEI.

- [ ] I certify that I am authorized to conduct transactions on behalf of the entity.

Request UEI
Receive UEI
You have already been assigned a Unique Entity ID.

N9JAVEY8SJDS

Unique Entity ID already assigned
This entity has already been assigned the following unique entity ID, but is not registered in SAM. There are likely other users already associated with this entity.

VERIFIED MATCH:

US TEST COMPANY 549 • Public

DUNS UNIQUE ENTITY ID: 362261773
SAM UNIQUE ENTITY ID: N9JAVEY8SJDS

PHYSICAL ADDRESS
3501 CORPORATE PKWY
CENTER VALLEY, PA 18034 US

You have finished getting your Unique Entity ID, select Done to return to your workspace.
To continue with registration, select Continue Registration.
Registration 13:

You have the following steps left to complete:

- Core Data
- Assertions
- Representations and Certifications
- Points of Contact

[Continue]
What to expect if you aren't linked to the workspace
Workspace Not Linked:

**Entity Management**
What do I need for registration?

**Entity Registration**
- 0 ACTIVE
- 0 DRAFT
- 0 WORK IN PROGRESS
- 0 SUBMITTED

Next Update Due: | Due in Next 30 days: 0 Entity Registrations

**Unique Entity ID**
- 0 ACTIVE
- 0 DRAFT
- 0 WORK IN PROGRESS
- 0 SUBMITTED

**System Accounts**
- 0 ACTIVE
- 0 DRAFT
- 0 CHANGE REQUEST
- 0 PENDING
- 0 DEACTIVATED
Workspace Linked:

Entity Management
What do I need for registration?

Entity Registration

- **ACTIVE**: 2
- **DRAFT**: 0
- **WORK IN PROGRESS**: 0
- **SUBMITTED**: 1
- **PHRR**: 0

Next Update Due: **Sep 26, 2020**
Due in Next 30 days: **0 Entity Registrations**

Unique Entity ID

- **ACTIVE**: 0
- **DRAFT**: 0
- **WORK IN PROGRESS**: 0
- **SUBMITTED**: 0
No Administrator:

What do you do if your entity isn’t linked to your workspace?

• Not the Administrator
• Reason this happens
• Complete the process
Appoint Administrator:

Appoint an Entity Administrator:

- Login.gov
- SAM.gov
- Purpose
- Prepare
- FSD.gov
What are the impacts of this transition?
Transition Details 1:

April 1\textsuperscript{st} at 8:00 PM (ET) to no later than 9:00 AM (ET) April 4\textsuperscript{th}
  • SAM.gov will be down for transition beginning

March 29\textsuperscript{th} at 5:00 PM (ET)
  • Last day to get a DUNS Number for federal award purposes

April 1\textsuperscript{st} at 8:00 PM (ET)
  • Last day prior to the transition that you can
    • Get a Unique Entity ID (SAM)
    • Register an entity
    • Save all work in SAM.gov before 8:00 PM (ET)

April 4\textsuperscript{th} at 9:00 AM SAM.gov will be back online
Transition Details 2:

60-Day Extensions:

• Existing SAM.gov entity registration renewing between March 18, 2022, to April 18, 2022

• 60 days added to expiration date

Administrator Email from samadmin@sam.gov:

• Subject line: “60-Day SAM.gov Extension Granted for (Entity Name/DUNS/CAGE)”
How does the Entity Validation Service (EVS) work?

- Independently verifies an entity
- Verifies no existing registration
- Entity Identity
- Provide additional documentation
Why the change?

• This is a federal government-wide initiative.

• OMB-The Office of Management and Budget directives.

• GSA-U.S. General Service Administration assigns the UEI SAM as part of the registration process
Transition 5:

Federal Agencies are implementing their own transition plan and managing their own process and system updates:

- Procurement Awards
- Grant Awards
- Invoicing
- Payments
- Timeline
- Process

- example: Grants.gov has initiated its transition
  - https://www.grants.gov/forms/planned-uei-updates.html
Looking Forward:

The Benefit of Change
Looking Forward:

• No Waiting
• Simplified
• FSD.gov Get Help Fast
Questions
Lillian Sunwall, V.P., CPP
Government Contracting Advisor
LSunwall@GrowGreatFalls.org
(406) 750-1253

Shannon Clancy
Government Contracting Advisor
SClancy@GrowGreatFalls.org
(406) 590-1184

Thank you!

Great Falls PTAC Office - GFDA
The Portage Building at West Bank Landing
405 3rd Street NW, Ste 406
Great Falls, MT 59401

growgreatfallsmontana.org