

GFDA EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, December 21, 2022

8:00 AM

**AE2S Engineering
The Portage Building
405 3rd Street NW, 2nd floor**

IN PERSON MEETING with Zoom Option

Great Falls, MT
Meeting ID: 975 5141 3941
Passcode: 986063

See complete Zoom login below.

GFDA Staff Present: Brett Doney, Jake Clark, Jenn Gallmeier, Lillian Sunwall

GFDA Executive Members Present: Joe Briggs, Mark Macek, Len Watkins, Ted Lewis, Mark Cappis, Rebecca Engum, Errol Rice, Dan Rearden, Forrest Ehlinger

Guests:

Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.

- 8:00 1. Consent Agenda – Mark Macek
1. Accept excused absences: Jennifer Fritz
ACTION TAKEN: Motion to accept excused absences for 12/21/22 Executive Meeting. Motion seconded. None opposed. Motion carries.
2. Approve/disapprove minutes of the 11/18/22 Executive Committee meeting and 12/6/22 email vote.
ACTION TAKEN: Motion to approve minutes of the 11/18/22 Executive Committee meeting and 12/6/22 email vote. Motion seconded. None opposed. Motion carries.
- 8:05 2. Financials – Jana Williams, Brett Doney & Forrest Ehlinger
Review November financials.
- 8:10 3. Loan Portfolio – Rebecca Engum & Jill Kohles
Review loan portfolio status and loan capital availability.
- 8:15 4. Brownfield Grant Requests – Jill Kohles & Lillian Sunwall
Approve/disapprove new brownfield clean-up grants.
- 8:25 5. AgriTech Park – Brett Doney
Discuss status of Park land acquisition and land acquisition funding. Discuss potential subdivision of Parcel C. Take action as desired by Committee
ACTION TAKEN: Motion to approve resolution to acquire 24 acres at \$15,000/acre. Motion seconded. None opposed. Abstained: Ted Lewis. Motion carries.
- 8:30 6. Grant, Loan & Other Applications – Brett Doney
Approve/disapprove grant, loan, and other applications.
• HHS Community Economic Development

- 8:35` 7. Contract Approvals – Brett Doney
Approve/disapprove authorizing President/CEO to execute contract(s).
 - AgriTech Park farm lease
 - Brownfield Qualified Environmental Professionals – for new EPA Brownfield RLF
 - HHS CED grant specialist
- 8:40 8. Brownfield Assessments – Lillian Sunwall
Approve/disapprove new brownfield assessment(s) as recommended by Brownfields Advisory Committee.
- 8:45 9. Investment – Ted Lewis & Jennifer Gallmeier
Discuss investment status and act on any investor pledge charge-offs.
- 8:50 10. Nominations – Mark Macek
Discuss adding members to Executive Committee. Take action as desired by Committee as recommendation to Board.
- 8:55 11. Pipeline Report – Jolene Schalper
- 9:00 12. CEO Report – Brett Doney
- 9:05 13. Public Comment – Mark Macek
Opportunity for public comment.
- 9:10 14. Annual CEO Review – Mark Macek
Conduct annual review. Committee may go into Executive Session.

Complete Zoom Login Info

Topic: Executive Committee of the GFDA Board (Exec)

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97551413941?pwd=V2ZLeHUyRUx6TU5aNExHVSs5RWx3Zz09>

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