

GFDA EXECUTIVE COMMITTEE MEETING AGENDA

Friday, September 22, 2023

8:00 – 9:30 AM

AE2S Engineering
The Portage Building
405 3rd Street NW, 2nd floor

Great Falls, MT

Meeting ID: 975 5141 3941

Passcode: 986063

See complete Zoom login below.

IN PERSON MEETING with Zoom Option

Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.

- 8:00 1. Consent Agenda – Mark Cappis
1. Accept excused absences:
 2. Approve/disapprove minutes of the 8/16/23 Executive Committee meeting.
- 8:05 2. FY2023 Audit – Brett Doney, Jana Williams, Forrest Ehlinger, and Douglas Wilson & Co.
Review FY2023 audited financial statement and management letter.
- 8:20 3. City Public Safety Levy – Jolene Schalper
Decide whether to put up to \$5,000 toward public safety levy PAC as authorized by Board.
- 8:25 4. AgriTech Park – Brett Doney
Discuss whether to sell small lots to two abutting companies. Take action as desired by Committee.

Discuss upcoming Tenant Park Association annual meeting.
- 8:35 5. Financial Management Policy Update – Jana Williams, Brett Doney & Lillian Sunwall
Review and approve/disapprove updates to Financial Management Policy to meet new EPA requirements.
- 8:40 6. Annual CEO Performance Review – Mark Cappis & Brett Doney
Decide whether to make any changes to Boards and staff survey.
- 8:45 7. Financials – Jana Williams, Brett Doney & Forrest Ehlinger
Review August financials.
- 8:55 8. Loan Portfolio – Rebecca Engum & Brett Doney
Review loan portfolio status and loan capital availability.
- 9:05 9. Grant, Loan & Other Applications – Brett Doney
Approve/disapprove grant, loan, and other applications.
 - Healthy Food Partnerships Capacity & Loan Capital Grant
 - CDFI Financial Award
- 9:10 10. Contract Approvals – Brett Doney
Approve/disapprove authorizing President/CEO to execute contract(s).
 - EDA Grant Agreement
- 9:15 11. Investment – Ted Lewis & Jennifer Gallmeier
Discuss investment status and act on any investor pledge charge-offs.

Discuss capital campaign.
- 9:20 12. Pipeline Report – Jolene Schalper

9:25 13. CEO Report – Brett Doney

9:30 14. Public Comment – Mark Capps
Opportunity for public comment.

Complete Zoom Login Info

Topic: Executive Committee of the GFDA Board (Exec)

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97551413941?pwd=V2ZLeHUyRUx6TU5aNExHVSS5RWx3Zz09>

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