

## GFDA EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, April 17, 2024 8:00 – 9:30 AM

AE2S Engineering  
The Portage Building  
405 3<sup>rd</sup> Street NW, 2<sup>nd</sup> floor  
Great Falls, MT  
Meeting ID: 975 5141 3941  
Passcode: 986063  
*See complete Zoom login below.*

IN PERSON MEETING with Zoom Option

### GFDA Staff Present:

Brett Doney, Jana Williams, Jenn Gallmeier, Jill Kohles, Jolene Schalper, Lillian Sunwall, Tracy Heggem

### GFDA Executive Committee Members Present:

Dan Rearden, Joe Briggs, Forrest Ehlinger, Mark Cappis, Rebecca Engum, Jen Fritz, Renee Pera, Errol Rice

### Guests:

Brad Talcott

*Times are approximate and items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.*

- 8:00 1. Consent Agenda – Mark Cappis
- a) Accept excused absences: Mark Macek, Ted Lewis  
**ACTION TAKEN: Motion to approve excused absences for 4/17/24 meeting. Motion seconded. None opposed. Motion carries.**
  - b) Approve/disapprove minutes of the 3/20/24 Executive Committee meeting.  
**ACTION TAKEN: Motion to approve minutes of 3/20/24 Executive Committee meeting. Motion seconded. None opposed. Motion carries.**
- 8:05 2. Executive FY2024 Dashboard – Brett Doney  
Review status of Dashboard.
- 8:10 3. AgriTech Park – Brett Doney  
Discuss status of subdivision and lot sales. Discuss Loy Trust, TD&H sewer line proposal, and other issues. Take action as desired by Committee.
- 8:15 4. Delinquent Loans – Jill Kohles & Brett Doney  
Discuss status of delinquent loans. Take action as desired by Committee.
- 8:20 5. Investment –Jennifer Gallmeier  
Discuss investment status and act on any investor pledge charge-offs.
- 8:25 6. City Legislative Lobbyist Sharing – Brett Doney  
Discuss whether we have any interest in sharing a lobbyist with City of Great Falls for next legislative session.
- 8:30 7. Financial Report –Jana Williams & Brett Doney  
Review March Financial Report.

- 8:35 8. Contract Approvals – Brett Doney  
Approve/disapprove authorizing President/CEO to execute contract(s).  
• TD&H agreement for AgriTech sewer line  
• APEX Accelerator annual contract  
**ACTION TAKEN: Motion to authorize President/CEO to execute APEX Accelerator Annual Contract. Motion seconded. None opposed. Motion carries.**
- 8:45 9. Loan Portfolio – Jill Kohles  
Review loan portfolio status and loan capital availability.
- 8:50 10. Lethbridge MOA – Jolene Schalper & Anna Flies  
Approve/disapprove MOA with Lethbridge Economic Development.  
**ACTION TAKEN: Motion to approve MOA with Lethbridge Economic Development. Motion seconded. None opposed. Motion carries.**
- 9:00 11. Cheyenne Trip – Brett Doney  
Discuss planning for Cheyenne Trip
- 9:10 12. Format for Board Meeting – Brett Doney  
Discuss format for May 2<sup>nd</sup> board meeting.
- 9:20 13. Pipeline Report – Jolene Schalper
- 9:25 14. CEO Report – Brett Doney
- 9:30 15. Public Comment – Mark Capps  
Opportunity for public comment.

### Complete Zoom Login Info

Topic: Executive Committee of the GFDA Board (Exec)

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/97551413941?pwd=V2ZLeHUyRUx6TU5aNExHVSs5RWx3Zz09>

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